

## 2023 Sleepy Hollow Inn Wedding & Group Reservation Package Details



We are very excited to host your wedding/event at Sleepy Hollow. Our goal is to make sure your stay here is fun, comfortable, and memorable. Below is helpful information that every group should know about before reserving.

**Wedding Package Details and Prices:** The package includes the entire inn for two nights, the Round Barn, the Pavilion and grounds. Details of the package are below.

### **The Inn**

- Eight guest rooms for two nights included (maximum 22 people) \*
- Private use of the upstairs and downstairs living rooms and dining room
- Rooms can be heated or cooled
- Optional Breakfast for your guests

### **The Gazebo, Event Barn & Pavilion**

- Private use of our Gazebo, Round Barn Event Center and Pavilion
- Barn seats up to 165. Winter wedding maximum is 140.
- 40' x 40' covered pavilion
- Covered outdoor caterer area adjacent to the pavilion
- Catering kitchen in the barn with two gas ovens, two microwaves, commercial dishwasher, refrigerator/freezer and a commercial coffee maker
- 15 five-foot round tables on the main floor; 7 four-foot round tables on the balcony
- Four buffet tables
- Two restrooms
- Four electric heaters for the pavilion
- Barn can be heated or cooled

### **Bonus! (included in the package price)**

- Butternut Cabin available for up to eight guests
- Four lean-tos in Molly's Meadow
- Bonfire pit!
- Camping (breakfast is not included with camping but can be added for \$15 per person)
- Six outdoor picnic table
- Trail passes (skiing, snowshoeing, hiking or biking) for all wedding guests
- Our solar panels offset 100% of the electricity used for your wedding!

**2022 Package Prices (includes all of the above)**

Vermont Special	<ul style="list-style-type: none"> <li>• Weekends between Jan. 1 to May 18 &amp; Oct. 25 to Dec. 31 or</li> <li>• Mid-week (Tues/Wed) year-round</li> </ul>	\$4,500, plus 9% tax
Summer Love	<ul style="list-style-type: none"> <li>• Weekends between May 19 to August 31</li> </ul>	\$7,000 + 9% tax
Peak Foliage	<ul style="list-style-type: none"> <li>• Weekends between September 1 to October 24</li> </ul>	\$7,500 + 9% tax

\*The two-night inn rental of \$2507 (\$1150 per night, plus 9% tax) is included in the package prices above. You can add another full night rental of the inn (all eight rooms) for a discounted rate of \$1000, plus 9% tax per night.

***Optional additions & deductions***

**Breakfast** - Breakfast can be added for both mornings at the inn. It is \$250 plus tax per day and includes the guests staying in the inn. For an additional \$15 per person, campers can add on breakfast. We can serve up to 50 people.

**Sidewalls** – If you request the use of the sidewalls for the pavilion, there is a \$175 charge + 9% tax.

**Friday night event** - If you have a rehearsal dinner/barbecue on Friday night, there is a \$250 charge + 9% tax

**Down Payment:** To confirm the reservation, a non-refundable 50% payment is required for all wedding and event reservations. We are happy to hold the Inn, Round Barn Event Center, & Wedding Pavilion for seven days as a courtesy.

**Final payment:** The final bill must be paid by one person at the time of check out. The bill will be adjusted per additions or deductions as described above.

**Policies**

**Event Set-Up & Clean-Up:** Wedding and event decorations are the responsibility of the wedding party/group. We set up the tables and chairs. The barn and pavilion are available for decoration/set-up at 11 a.m. on Friday morning. Please use thumbtacks, hanging strips, or scotch tape only on walls and beams. You may use candles if in a glass container. We ask that your group stack the chairs after your event and put garbage, compost, and recycles in one place. We do the major clean-up.

**Catering:** Most wedding groups hire their own catering company. If you would like to have a catered rehearsal dinner or barbecue in the barn and/or pavilion on Friday night it is an extra \$250 plus tax. Any other event in the barn (breakfast or lunch on Saturday) is also an additional \$250 plus tax. We take care of garbage and recycling and clean the bathrooms. The barn kitchen is available for your use during the weekend. The inn kitchen is for staff only.

**Serving Alcohol:** In order to provide alcohol for your guests, you will need to hire a caterer or bartender with a Vermont State liquor license to serve off-premise. You may not provide alcohol for your wedding group. Make sure the caterer/bartender submits their liquor license to the town of Huntington at least two weeks before the wedding via email to [huntingtonclerk@gmavt.net](mailto:huntingtonclerk@gmavt.net).

**Garbage/Recycling/Composting:** Vermont's law (Act 148) requires businesses to recycle and compost and there are fines for non-compliance. Your group, including the caterer/bartender, must compost and recycle. We provide written guidelines and proper containers.

**Pets, Smoking/Vaping, and Fireworks:** Due to allergy concerns, dogs are not allowed in the inn or barn. Pets are allowed for an outdoor ceremony and they can stay with campers. There is no smoking or vaping (use of electronic cigarettes) in the Inn, Round Barn Event Center, or Pavilion. Fireworks are not permitted.

**Music:** The band/DJ must perform in the barn only and finish playing by 11 p.m. You may continue the party after 11 p.m. at a lower volume. We have a small stereo system in the barn that you use with a cell phone or laptop.

**The Grounds:** The trails are right out the front door for your family and friends to enjoy! The grounds are still open for skiing, hiking, and Mt. biking during wedding weekends.

### **Sleepy Hollow Inn Room Descriptions and Prices**

Maximum: 22 people can stay overnight due to fire safety regulations. Babies and small children count. Breakfast is included for those that stay at the inn. \*

Some groups have their friends and family reimburse them for the inn. Here are the details of the rooms with prices. The check-in is 3 pm and check-out is at 11 am.

**Ethan Allen:** A two-room suite with a queen-sized bed in one room and a full-size futon bed in the other. Full bath with shower.  
\$155 per night, plus 9% tax = \$168.95

**Downstairs Fireplace Room:** A large brick fireplace, murphy bed (queen-size). One extra twin bed. Jetted Tub! Bathroom/shower.  
\$145 per night, plus 9% tax = \$158.05

**Ira Allen:** A queen-sized bed with a full private bath.  
\$145 per night, plus 9% tax = \$158.05

**Ann Story:** A queen-sized bed with a full private bath and extra twin bed  
\$145 per night, plus 9% tax = \$158.05

**Catamount:** A queen-sized bed with a private shower/bathroom and extra twin bed.  
\$145 per night, plus 9% tax = \$158.05

**Molly Stark:** A queen-sized bed and twin bed with a private shower/bathroom.  
\$145 per night, plus 9% tax = \$158.05

**Remember Baker:** Two twin beds and a full-size bed with a shared shower/bathroom.  
\$135 per night, plus 9% tax = \$147.15

**Seth Warner:** One queen bed and two twin beds with a shared shower/bathroom.  
\$135 per night, plus 9% tax = \$147.15

**Camping:** We have a large meadow 200m from the barn. There are 4 lean-tos and plenty of space for tents. It also has a large bonfire pit. We have bathrooms and showers in the basement of the inn that the campers can use. Campers do not need to reserve with us.

**Butternut Cabin is also included:** Is one mile from the Inn and you must hike in. It has 8 beds with mattresses. No water or electricity.

\*Breakfast is not included for those in the cabin or camping, but it can be added on for \$15 per person. A total breakfast number is due one week before the wedding.

### **Sleepy Hollow Round Barn Inventory**

#### Tables:

- 20 x 5-foot rounds (each table seats eight people)
- 7 x 4-foot rounds (each table seats six, and tables are on the balcony)
- 1 x 3.5-foot round table for cake or presents
- 1 x (10 x 3-foot) buffet
- 3 x (8 x 2-foot) buffet

#### Chairs:

- 165 Wooden folding chairs (these must stay in the barn)
- 165 White folding wedding chairs (also used for pavilion seating)

#### Garbage/Recycling:

- Four large (30 gallon) garbage cans
- Six recycling bins (you can mix plastic bottles, paper, cardboard, etc.)
- Guidelines for recycling and composting will be available.
- Composting is food only. No compostable plates or silverware.

#### Kitchen:

- 2 conventional gas ovens
- 2 microwave ovens
- Commercial dishwasher
- 3 Sinks, plus mop sink in the restroom
- Refrigerator with freezer in the kitchen
- Two refrigerators with freezers in the pavilion catering area.
- Commercial coffee maker

In addition:

The small sound system that you can connect to your phone or computer. We recommend testing it before your wedding. There are speakers inside and out.

Portable microphone for gazebo and barn.

4 electric heaters on the walls of the pavilion are included.

Sidewalls, white with cathedral window, for the pavilion and catering kitchen area. The rental fee is \$175, plus 9% tax.

## Other Nearby Accommodations

### Bed and Breakfasts

#### **The Richmond Victorian Inn B & B**

191 E. Main St.

Richmond, VT

1-888-242-3362; [www.richmondvictorianinn.com](http://www.richmondvictorianinn.com)

#### **Windekind Farms**

1425 Bert White Road

Huntington, VT 05462

1-802-434-4455; [www.windekindfarms.com](http://www.windekindfarms.com)

### Houses for Rent

#### **Richmond Hilltop Retreat, Richmond**

5-bedroom house

Website: <https://www.airbnb.com/rooms/27418371>

#### **The Sheldon House, Huntington**

2-bedroom house

Website: <https://www.airbnb.com/rooms/15706534>

### Hotels

**Williston** (20 minutes away)

[Sonesta Suites](#) : 802-878-2001 (offer discounts for groups)

[Fairfield Inn](#): 802-879-8999 (offer discounts for groups)

[Home2Suites](#): 802-878-2228

**Burlington** (30 min. away)

[Delta by Marriott](#): 802-658-0250

[DoubleTree by Hilton Burlington](#): 802-865-6600

[Comfort Inn & Suites](#): 802-735-1808

[Holiday Inn](#): 802-863-6363

**Waterbury** (30 min. away)

[Best Western](#): 802-244-7822

